



## PRESCRIPTION REFILL POLICY

**#1** During office visits the need for prescription medications and the duration of the prescription will be discussed, as should the need for any refills. Besides the office visit, there is a separate charge for writing any prescriptions as this requires professional services separate from the office visit charge.

**#2** If you want to transfer a prescription from one pharmacy to another, please call this office to arrange the transfer. **To simplify our record keeping process, requests to us from a pharmacy for transfer of a medication between pharmacies will not be honored.** There is a \$25 charge for each prescription involved in a pharmacy transfer request, as additional time and effort is required to provide this service.

**#3** If you want to transfer a prescription from another doctor, outside of an office visit, please contact us to arrange the transfer. There is a \$25 charge for each prescription involved in this type of request.

**#4** Prior Authorization for a new or existing medication is \$75.

**#5** If there is a discrepancy in dosing or instructions when you go to pick up a prescription, call this office immediately. Asking the pharmacist for clarification will only slow down the process in getting the medication filled.

**#6** Generally, medications are prescribed as follows subject to modification:

**Anxiolytics** Office Visit and/or review every 3 months

**Antidepressants** Office Visit and/or review every 3 months

**Sedative/Hypnotics** Office Visit and/or review every 3 months

**Hormone Therapy** Office Visit and/or review every 6 months

**#7** A yearly office visit is required to maintain care through this office.